

TOORA PRIMARY SCHOOL COUNCIL - MINUES OF MEETING 9th February 2017

Meeting Opened: 12:30pm

Present: Emma Hughes, Jen Delaney, Rachel Wiggins, Tara Hollier, Anna Hopkins, Bob Tinker
Di Walker (minutes)

Apologies: Nigel Plowright

Minutes of Previous meeting accepted as read:

Moved Anna Hopkins and Seconded by Rachel Wiggins

BUSINESS ARISING FROM MINUTES:

- Four Curriculum (PUPIL FREE) Days for 2017
 - 30th January Pupil Free day
 - 19th May Staff Professional Development
 - 09th June Report Writing Day
 - 06th November Curriculum Day (day before cup day)

School Council approved the 4 Pupil Free days

Moved Tara Hollier and Seconded by Jen Delaney

PRINCIPAL REPORT:

Another week in paradise has elapsed and stuff is happening.

Firstly, I should start by saying that for the majority of time since we started back, that the students have behaved very well and have shown a high level of adaptability to the changes in the timetable. In the last newsletter I mentioned that the senior class would be split for English so that the 3-4s would have Mr Whittle teaching them and I would have the older group. Since then, however, we have decided that a team-teaching approach works better so for most English and Maths classes we'll both be teaching and working with individuals or groups as required.

This term in English we are trialing two online programs called Lexia Core5 and Reading plus. Lexia is a phonics based program that can adapt to student ability levels. It can also flag to teachers where specific concepts need to be taught outside of the program in order for the student to acquire the skills needed to get past difficult tasks. Reading Plus is also an adaptive program that strengthens reading comprehension and develops a wider vocabulary. On top of this, we will also be running an intensive spelling program called The Sound Way (Not Sound Waves). We recently tested all of the senior students to determine their respective "Spelling Age" or rather, where students should be in regard to spelling for their respective ages. This course has 52 lessons, one per day and covers phonics, spelling and handwriting. Hopefully we'll be starting this tomorrow for all the students who are not yet at, or above, their spelling age. Mr Whittle will run that program while the remaining group will follow a regular English program with me. The swimming program started yesterday and by all accounts was a success.

The school has acquired some life-jackets in various sizes to accommodate the open-water type aspects of water safety, which is probably more relevant for coastal dwellers than it was for us mountain folk, but important nonetheless.

Also this week we started with the oral literacy program that involves Fed Uni. Unfortunately, I was out of the school when it occurred but all feedback has been positive. Finally, last week we were contacted by the two local newspapers for an article and some photos, so keep your eyes peeled for stuff about Toora Primary and don't forget to paste it in your scrap books. One more thing.... For technology we are making bottle rockets in the senior class, for which each student will need an empty soft drink bottle. Either 1.25 litre or a 2ltr bottle will be fine. They won't need it until Wednesday week, as we're starting with making the rocket parachutes first. The new timetable has me working with the junior class occasionally so eventually we'll be making things in there as well. I will also introduce them to the Lexia program. That was the week that was.

Roll on Autumn.

Mr T.

FINANCE REPORT:

Finance Committee met on Thursday 9th February at 8:30am
Proposed Budget for 2017

Tara Hollier moved Motion: "Finance committee move that the proposed 2017 budget be accepted as tabled" seconded Emma Hughes

Bob Tinker advised School Council that as Principal he was extending Brett Whittles position from .8 to fulltime to keep continuity in the classroom. School Council agreed with the need for continuity.

School Council authorise the removal of Andrea Penrose and Rachel Wiggins from the School bank signatories at Bendigo Bank and the addition of Robert Tinker to the bank signatories with full access.

All payments have been approved and passed for payment.

Moved Tara Hollier and Seconded by Emma Hughes

CORRESPONDENCE:

- Naplan Guidelines for Principals
- Prep Student Health Questionnaires

CURRICULUM REPORT:

- Swimming Sessions each Wednesday for six sessions. Kerry Duroux is the qualified Swim Instructor and Hope Haughie and Emma Hughes will assist as volunteers.
- Football Clinic with St Kilda Football squad – Friday 17th February. AFL are paying for bus transport.
- Team teaching in the Year 3-6 classroom. Literacy and numeracy are split groups with Brett whittle and Bob Tinker.

BUILDINGS & GROUNDS:

- Exposed dirt areas around playground needs to be seeded with grass seed - Working Bee task.
- Bus Stop nature strip is being forgotten by Mirradong Mowers. Next time they arrive we will speak to them about it.
- Strip of land between bottom fence and Needs home is school land and does require mowing – also make Mirradong aware of this.
- Working Bee 3rd March from 2:00pm with a free sausage sizzle dinner at 6:00ish.

OH & S:

- Fire Cupboard at front entrance needs to be cleaned out – currently a safety issue – rectified.
- Fire extinguisher signage in Senior Classroom needs to be relocated. – *rectified*

- Electrical Switchboard Cupboard in Stadium Kitchen is full of all other things not meant to be there. PFA members to address this issue and relocate items.

WELFARE REPORT:

Hello School Council, it is my honour and privilege to work at Toora Primary School and I am so excited to get to know the community greater and partner with the amazing people who already bring life to this school. After spending two weeks at the school, I have had some wonderful ideas and can't wait to implement them. I am looking forward to beginning a lunchtime activities program, that I would love to have people from the community come be a part of. I am also keen to reinstate breakfast club on a Tuesday morning, as well as having regular parent and friend morning teas to celebrate the hard work that this community puts into the school. I also want to work closely with the parents, staff and school council to meet the needs of the students. They are a beautiful bunch of students and the community has been so welcoming. I look forward to the year.

- Breakfast Club each Tuesday morning 8:30am – 9:00am (Food Bank food has been delivered for Term 1)

PFA

- PFA Annual General Meeting 15th February at 6:00 at Toora Hotel
- Toora Foodworks Market Day BBQ – PFA members to organise and run.
- Trash & Treasure Fundraising Proposal tabled by Tara Hollier.
26th April 4:00pm till late. Leftover items to go to Lions Club Toora and to the Op Shop.
School Council approved this fundraiser. Moved by Rachel Wiggins and seconded by Emma Hughes

GENERAL BUSINESS:

- School Council Nominations - 4 parent vacancies and 1 DET vacancy. School Council Annual General Meeting to be held Tuesday 7th March 4:30pm – 6:30pm
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- Policies to be ratified:
ICT Acceptable Use
E-Smart

School Council ratified the above policies. Moved by Andrea Penrose and seconded by Rachel Wiggins

- Harmony Day. Email Anne-Maree Stever to see if she will be visiting our school this year, and if so, will she be here for harmony Day.
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- Air Conditioning quotes have been received. Anish from Toora Foodworks is happy to pay for air conditioning in classroom. School to provide funding for Project Space and Office/staffroom area. Tara Hollier is liaising with Anish Singh and will report back at next school council meeting.

Meeting Closed: 1:45pm

Next School Council Meeting: 7th March 4:30pm in the staffroom

Proposal for

Toora Primary School
Fundraising Event

Summary

Trash & Treasure Mega Sale

Toora PS PFA to run a trash and treasure sale to raise funds for the school

Source donations of second hand sellable goods from school and wider community

Run event one afternoon after school

A community event that students can be involved in organising and running

Goals/Objectives

- Goal 1 Toora Primay School PFA Fundraiser
- Goal 2 Get students involved in a community event
- Goal 2

I. Procedures/Scope of Work

Work Required:

- | | |
|---|--|
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Pricing |
| <input type="checkbox"/> Collecting/Sorting | <input type="checkbox"/> Running event |

Timetable

Provide detailed information on the expected timetable for the project. Break the project into phases, and provide a schedule for each phase.

	Description of Work	Start & End Dates
Phase One	Advertising and sourcing donations Use facebook posts to keep expenses down	9/2 – 18/4
Phase Two	Collecting/Sorting/Pricing	18-26/4
Phase Three	Setting up and running event	26/4
Phase Four	Clean up and evaluation	26-27/4

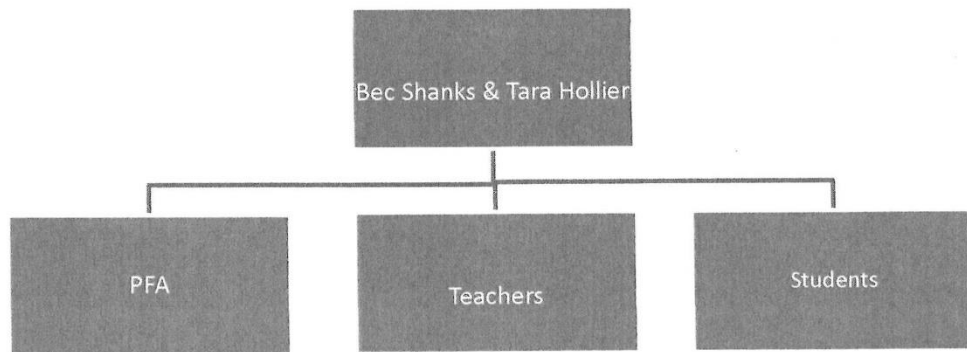
II. Budget

State the proposed costs and budget of the project. Also include information on how you intend to manage the budget.

	Description of Work	Anticipated Revenue	Anticipated Costs
Phase One	Advertising and sourcing donations		None
Phase Two	Collecting/Sorting/Pricing		None
Phase Three	Setting up and running event	Unknown	None

Key Personnel

List the key personnel who will be responsible for completion of the project, as well as other personnel involved in the project.



III. Evaluation

The project will be evaluated in the week following the event

IV. Next Steps

Specify the actions required of the readers of this document.

- Next Step 1 Approve Fundraiser
- Next Step 2 Advertise event and source donations
- Next Step 3 Sort and price donations; run event

School Council Proposal date: _____

School Council Approval Date: _____